

INTERNAL QUALITY ASSURANCE CELL

QUALITY POLICY OF KCE

(AS PER AICTE NORMS)

1. Primary Goals of Quality Policy:-

- i) To develop a quality system for conscious, consistent and Catalytic programmed action to improve the academic and administrative performance of the Institution.
- ii) To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

2. Functions Of IQAC :-

- i. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the HEI;
- ii. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- iii. Arrangement for feedback responses from students, parents and other stakeholder son quality-related institutional processes;
- iv. Dissemination of information on the various quality parameters of higher education.
- v. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- vi. Documentation of the various programmes/activities of the HEI, leading to quality improvement.
- vii. Acting as a nodal agency of the HEI for coordinating quality-related activities, including adoption and dissemination of good practices;

3. IQAC COMMITTEE(2014-15):-

The quality policy and program shall be implemented through the following IQAC Committees:

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| 1. Prof. (Dr.) P. S. Grover, Eminent Academician, D.U. | Chairman |
| 2. Prof. (Dr.) S. S. Agrawal, Eminent Scientist | Vice-Chairman |
| 3. Prof. (Dr.) M. Sen Gupta, former Director, NCERT | Member |
| 4. Prof. (Dr.) S. K. Aggarwal, former Sr.Scientist, DeitY | Principal |
| 5. Dr. Nelima Kamrah, Registrar | Member |
| 6. Prof. (Dr.) Vikram Singh, Vice-Principal | Member |
| 7. Prof. (Dr.) H. S. Saxena, Dean Academics | Member |
| 8. Prof. N. K. Agrawal, Former Scientist, ISRO | Member |
| 9. Mr. Vivek Varshney, V.P., UST Global | Member Industry |
| 10. Mr. S. Chander, M.D. Techno Udyog | Member Industry |
| 11. Dr. R. D. Choudhary, former Scientist-F, DeitY | Member Govt. Org. |
| 12. Mr. P. K. Singhal, Scientist-G, Sr. Director, STQC | Member Quality Deptt. |
| 13. Dr. Ravi Pratap Kushwaha, HOD, EEE | Member |
| 14. Dr. Jugnesh Kumar, Sr. Faculty, CSE | Member |
| 15. Mr. Tanmoy Deb, Incharge EEE | Member |
| 16. Ms. Kanika Kaur, Incharge ECE | Member |
| 17. Dr. Rajan Vohra, former Dean, Bahra Uni., HOD, CSE | Member |
| 18. Dr. Dinesh Kumar Dhillon, HOD, M.B.A. | Member |
| 19. Mr. Suresh Kumar Mehta, T.P.O. | Member |
| 20. Ms. Priyanka Sethi, Section Officer | Member |
| 21. Ms. Sahiba Kaur | Member Student |
| 22. Mr. Sahil Chauhan | Member Student |
| 23. Mr. Harshit Gola, faculty KCE | Member Alumni |

4. The roles/duties of main stake holders such as students, Alumni, Faculty and college management are indicative in nature as given below:

I. Role of Students

- Students are required to abide by norms, rules, guidelines related to discipline, punctuality, and regularity.
- They have to meet the benchmarks to maintain good attendance, results and to develop required presentation skills.
- Students to provide their feedback to remove any deficiencies in the course curriculum, teaching-learning process.

II. Role of Alumni

- The alumni should maintain good communication with faculty and the institution by providing market feedback, technology trends, and job opportunities.
- They will maintain goodwill of the college.

III. Role of Faculty

- Faculty should maintain discipline according to the institutions rules and guidelines.
- Faculty should ensure quality teaching and learning processes.

IV. Role of Management

- Embed quality as an important component of vision/mission of the institution.
- Faculty is encouraged to attend national and international conference and workshops to update their knowledge and skills
- Faculty is supported financially to go for higher studies and research
- Set up necessary empowered committees for maintaining / assuring highest levels of quality of Teaching, Infrastructure etc.
- Provide support in terms of infrastructure, manpower and financial support.

5. Periodicity of the meeting of IQAC:- The IQAC committee should meet on Quarterly basis or at least once in a semester.